

CHEA Board of Directors Meeting

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September 23, 2003 Washington, DC

Summary of Major Actions and Discussion *(These are not official minutes of the CHEA Board of Directors.)*

Chair Arthur J. Rothkopf called the meeting to order at 8:00 a.m.

Treasurer's Report

FY03 Fourth Quarter Financial Report

The board of directors received the FY03 fourth quarter financial report.

FY03 Audit

The board of directors accepted the FY03 external audit.

Chair's Report

Report on Executive Sessions

Chair Rothkopf reported that the board held two executive sessions.

The first session focused on review and revision of the CHEA *Recognition Policy and Procedures*. The review will get under way in fall 2003 with an announcement to CHEA member institutions, accrediting organizations, and higher education associations about the process and timetable for the review. Board members stressed the importance of extensive consultation with constituents as well as the importance of the policy to self-regulation of higher education.

During the second executive session, the board met with CHEA external auditor Paula McDaniel of Hetrick and Associates to discuss the FY03 audit.

Election of New Board Members

The board of directors approved the appointments of R. Judson Carlberg, president, Gordon College, to serve on the CHEA Board September 23, 2003-June 30, 2005, and Margaret McKenna, president, Lesley University, to serve on the CHEA Board September 23, 2003-June 30, 2006.

Appointment to Council for Higher Education Accreditation Task Force on Reauthorization

Roberts T. Jones, president, Education and Workforce Policy, LLC, was appointed to the task force in June 2003.

President's Report

Governmental Relations Report

Gregory Fusco, vice president for government and public affairs, provided an update on CHEA's government relations activities and reauthorization of the Higher Education Act. These activities have proceeded within the framework of the six goals of the CHEA Reauthorization Agenda, adopted by the board in April 2003. Working with Washington higher education associations and colleagues, CHEA has been advancing approaches to anticipated legislative language on accreditation and accountability. In this context, the issues that are likely to directly affect accreditation are student learning outcomes, transfer of credit, information to

the public about accreditation results, and distance learning. Mr. Fusco reported that CHEA was also monitoring activity related to student complaints, governance, and due process.

The board of directors had an extensive discussion of reauthorization during its working session on Monday, September 22, 2003.

Appointments to the CHEA Committee on Recognition

John Petersen, director emeritus, Accrediting Commission for Community and Junior Colleges, and George Peterson, executive director, Accreditation Board for Engineering and Technology, Inc., were reappointed to serve on the committee on recognition for the term January 2004-December 2006.

Appointments to the CHEA Specialized/National Advisory Panel

Bernard Fryshman, executive vice president, Association of Advanced Rabbinical and Talmudic Schools, and George Peterson, executive director, Accreditation Board for Engineering and Technology, Inc., were reappointed to the Specialized/National Advisory Committee for a three-year term (January 2004-December 2006). Frank B. Murray, president, Teacher Education Accreditation Council, was newly appointed to the panel for a three-year term (January 2004-December 2006).

Statement on Accreditation and Student Learning Outcomes

CHEA has been developing a statement on accreditation and student learning outcomes for approximately 16 months. Interest in a statement emerged from the three CHEA workshops on student learning outcomes held in March 2002, July 2002, and September 2002.

The initial version of a proposed statement was shared with the CHEA advisory panels and the Association of Specialized and Professional Accreditors (ASPA). This version was discussed at length in an open session at the 2003 CHEA Annual Conference and resulted in a major revision of the document. The revised statement was discussed once again with the advisory panels and ASPA. It was distributed to CHEA participating and recognized accrediting organizations for comment in spring 2003. Simultaneously, the CHEA board reviewed the first version of the proposed statement at its January 2003 meeting and reviewed the second version at its April 2003 meeting.

The board of directors approved the *Statement of Mutual Responsibilities for Student Learning Outcomes: Accreditation, Institutions, and Programs*.

The board also commended CHEA and the organizations with which CHEA works for their cooperation and commitment in the production of the *Statement*.

Year End Report on 2002-2003 Goals

President Eaton reviewed the 2002-2003 year end report.

Update on CHEA Activities

President Eaton stated the 2004 Annual Conference will be held in Marina del Rey, CA in January 2004, immediately following the January 26, 2004 board of directors meeting.

Council of Regional Accrediting Commissions

President Eaton indicated that the Council of Regional Accrediting Commissions met on September 16-17, 2003. Much of the discussion focused on reauthorization of the Higher Education Act.

Specialized/National Advisory Panel

President Eaton reported the next meeting of the Specialized/National Advisory Panel will be on Tuesday, September 30, 2003, in Washington, DC.

There being no further business, the meeting was adjourned at 11:50 a.m.

The next meeting of the CHEA Board of Directors will be held on January 26, 2004 in conjunction with the CHEA Annual Conference in Marina del Rey, CA.

